



Carroll County Public Schools

125 N. Court Street | Westminster, MD 21157

410-751-3000
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Building the Future

Stephen H. Guthrie
Superintendent

February 9, 2017

PFG Carroll County Foods
J. Michael Mattingly, President
1333 Avondale Rd.
New Windsor, MD 21776

Re: Contract Renewal
MPSFNPC-14-02 – Distributor Bid

Dear Mr. Mattingly:

Please be advised that the Maryland Public School Food & Nutrition Purchasing Cooperative (MPSFNPC) is exercising the fourth (4th) year of four (4) renewal options for this contract. Performance will be in accordance with all terms, conditions and specifications of our bid No. MPSFNPC 14-02. The effective period of this contract extension will be July 1, 2017 – June 30, 2018.

Please acknowledge your acceptance of this contract extension by signing below and returning it to my attention at your earliest convenience. This acceptance may be returned by mail, e-mail ngcodne@carrollk12.org, or fax 410-751-3105. Along with the contract extension acceptance, please also submit a copy of your company's current certificate of insurance, naming Carroll County Public Schools as a certificate holder. Failure to submit the required documents may cause this contract award to be terminated.

On behalf of the Maryland Public School Food and Nutrition Purchasing Cooperative, thank you for your continued cooperation.

Sincerely,

Nancy G. Codner, CPPB
Supervisor of Purchasing

Acceptance of the contract extension as stated above.

Acknowledged

Date 2/22/2017

J. Michael Mattingly
Name (printed)

President
Title (printed)