

**Calvert County  
Public Schools**

Daniel D. Curry, Ed.D.  
Superintendent of Schools

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[www.calvertcounty.education](http://www.calvertcounty.education)

Via E-mail: [credentials@invo-progressus.com](mailto:credentials@invo-progressus.com)

March 14, 2017

Mr. Jason T. Ralph  
Chief Operating Officer  
Progressus Therapy, LLC  
2701 N. Rocky Point Drive, Suite 650  
Tampa, FL 33607

**Subject: Contract Extension Notice for Invitation to Bid (ITB) #CCPS-INSTR-01-2016, Visually Impaired Consulting Services**

Dear Mr. Ralph:

This letter is to inform you that the subject contract is scheduled to expire on June 30, 2017. In accordance with the terms and conditions of the contract, we would like to extend the contract for vision services at the hourly rate of \$75.00 for the period July 1, 2017 through June 30, 2018. This renewal is subject to all terms, conditions, and specifications of the ITB #CCPS-INSTR-01-2016.

If you are in agreement with the contract extension, please indicate so below, and return to my office via fax (410-535-7496) or email ([michaelk@calvertnet.k12.md.us](mailto:michaelk@calvertnet.k12.md.us)) as soon as possible, but not later than March 31, 2017. If you decline this option, the contract will expire on June 30, 2017.

It has been a pleasure doing business with your company this year, and we look forward to another successful year. Please contact me if you have any questions.

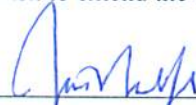
Sincerely,

Kevin Michael  
Director of Procurement and Resource Management

c: Jean Hahn, Administrative Secretary, Special Education  
Christina Harris, Director, Special Education

On behalf of Progressus Therapy, LLC:

- I/we agree to extend the contract
- I/we do not wish to extend the contract

Signature:   
Printed: **Jason T. Ralph, COO**

Title: \_\_\_\_\_  
Date: 4/21/17

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

MEMORANDUM FOR THE DIRECTOR

RE: [Illegible]

DATE: [Illegible]

TO: [Illegible]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED