



**Calvert County
Public Schools**

Daniel D. Curry, Ed.D.
Superintendent of Schools

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Via E-mail: sellis@pivotphysicaltherapy.com

May 17, 2017

Mr. Scott Ellis
Director, Sports Medicine Outreach and Development
Pivot Athletic Training, LLC
501 Fairmont Avenue, Suite 302
Towson, MD 21286

**Subject: Contract Extension Notice to Utilize Howard County Public Schools
Request for Proposal (RFP#037.16.B1) for High School Athletic Trainer Services**

Dear Mr. Ellis:

This letter is to inform you that the subject contract is scheduled to expire on June 20, 2017. In accordance with the terms and conditions of the contract documents, this contract may be extended for four (4) additional one (1) year terms.

Calvert County Public Schools would like to again utilize the contract for the period August 1, 2017 through May 31, 2018. This renewal is subject to all terms, conditions, and specifications of the subject contract. CCPS agrees to pay \$100,000 (10 payments of \$10,000 each) for the detailed services pursuant to the subject contract.

If you are in agreement with the contract extension, please indicate so below, and return to my office via fax (410-286-4003) or email (michaelk@calvertnet.k12.md.us) as soon as possible, but not later than May 31, 2017. If you decline this option, the contract will expire on June 30, 2017.

It has been a pleasure doing business with your company this year, and we look forward to another successful year. Please contact me if you have any questions.

Sincerely,

Kevin Michael
Director of Procurement and Resource Management

c: Kevin Hook, Supervisor, Athletics and Transportation

On behalf of Pivot Athletic Training, LLC:

- I/we agree to extend the contract
 I/we do not wish to extend the contract

Signature: 

Title: CFO

Printed: Steven Berger

Date: 5/25/17