



**Calvert County
Public Schools**

Daniel D. Curry, Ed.D.
Superintendent of Schools

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MEMORANDUM

TO: Board of Education of Calvert County
VIA: Shuchita Warner, Director of School Construction
Darrell Barricklow, Supervisor for School Construction
FROM: Kevin Michael, Director of Procurement and Resource Management
DATE: September 14, 2017
SUBJ: Site Work - Landscape Services (ITB #04.000.17 SITE-LANDSCAPE)

Calvert County Public Schools posted the subject Invitation to Bid (ITB) for site work - landscape services in June 2017. Proposals were accepted from bidders up to the 2:00 p.m. deadline on August 24, 2017. Three (3) vendors submitted proposals (see attached).

The purpose of this solicitation is to establish a term contract with a qualified contractor to provide labor, materials, equipment, and supervision necessary for site work related to landscape services on an on-call, as-needed basis for Calvert County Public Schools.

Pursuant to requirements outlined within the bid specifications titled "Site Work – Landscape Services Contract" dated June 29, 2017, project Addendum #1 dated July 20, 2017, project Addendum #2 dated July 25, 2017, project Addendum #3 dated August 17, 2017, and language included within all advertising notices, only proposals from prequalified bidders shall be accepted. Of the three (3) contractors who submitted a bid, Honey Cove Lawn Care failed to submit a CCPS Contractors Qualification Application, per the requirements of the bid documents. Therefore, CCPS considers the bid submitted by Honey Cove Lawn Care to be non-responsive.

The identified source for the site work - landscape services contract is through local funds.

RECOMMENDATION:

Award the site work - landscape services contract to the low, responsive/responsible bidder, Mark's Lawn Service, Inc., 50 Mulberry Lane, Huntingtown, MD 20639.

SUPERINTENDENT'S RECOMMENDATION:

Recommend approval.

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Spreadsheet for: Site Work - Landscape Services (#04.000.17 SITE - LANDSCAPE) Bid Opening Date: August 24, 2017, 2:00 pm, Multipurpose Room			Mark's Lawn Service	Honey Cove Lawn Care	JW Graner
1	Topsoil	CY	42.00	95.00	175.00
2	Seed and Mulch	SY	9.00	1.50	39.75
3	Sodding	SY	15.00	7.00	9.50
4	Labor Rate for Laborer - Regular Hours	HR	40.00	45.00	72.62
5	Labor Rate for Laborer - After Hours	HR	60.00	45.00	102.05
6	Labor Rate for Foreman - Regular Hours	HR	75.00	55.00	74.50
7	Labor Rate for Foreman - After Hours	HR	112.50	55.00	103.93
8	Labor Rate for Dump Truck Operator - Regular Hours	HR	60.00	45.00 - operator only 65.00 - operator & truck	85.00
9	Labor Rate for Dump Truck Operator - After Hours	HR	90.00	45.00 - operator only 65.00 - operator & truck	105.00
10	Labor Rate for Skid Steer Loader w/ Paving Breaker - Regular Hours	HR	130.00	45.00 - operator only 90.00 - operator & skid	135.00
11	Labor Rate for Skid Steer Loader w/ Paving Breaker - After Hours	HR	185.00	45.00 - operator only 90.00 - operator & skid	155.00