



**Calvert County
Public Schools**

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Superintendent of Schools

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MEMORANDUM

TO: Board of Education of Calvert County
VIA: Thomas Powers, Director of School Facilities
FROM: Kevin Michael, Director of Procurement and Resource Management
DATE: August 10, 2017
SUBJ: Awarding of the Contract for the Retrofit of HVAC Control System at WHMS

Calvert County Public Schools requests approval to utilize the U.S. Communities Contract (#USC 15-JLP-023) to retrofit the HVAC control system at Windy Hill Middle School, 9560 Boyd's Turn Road, Owings, MD 20736. The current HVAC control system is original to the building and requires the updating of essential components in order to function properly and conserve energy. The required scope of work will be performed in accordance with the BGE Building Tune-up Program.

All U.S. Communities contracts are awarded by a lead public agency using a competitive solicitation process. Each solicitation contains language that advises all suppliers that the contract may be used by other government agencies throughout the United States.

Funding for this contract will be through the Energy Conservation Grant Fund.

RECOMMENDATION:

Recommend award of the contract for the retrofit of the HVAC control system at Windy Hill Middle School to Trane U.S., Inc., 10947 Golden West Drive, Hunt Valley, MD 21031 in the amount of \$87,116.00.

SUPERINTENDENT'S RECOMMENDATION:

Recommend approval.

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